

Scholastic Standing

Students must maintain an academic average of no less than 2.5. The student's average is computed on the basis of all courses taken for credit. Each grade received in a course that has been failed and then repeated is included in the calculation. Grades received in courses not given at a graduate department of Rutgers University or New Jersey Institute of Technology are not included in the computation.

Grades are rounded to the third decimal place; a 2.499 is not equivalent to a 2.5. The Office of MBA Student Services reviews each student's academic record at the end of each semester. Students will be placed on academic probation and will receive a probation letter from the Assistant Dean of the office of MBA Student Services the first time his or her cumulative grade point average falls below 2.5. Students 2 on academic probation will be required to meet with their academic advisor and will need to follow the program of study prescribed by their Academic Advisor and Assistant Dean. If the student once again fails to uphold academic standards and the cumulative grade point average falls below 2.5 a second time during their time in the program, he or she will receive a letter of dismissal from the Assistant Dean of MBA Student Services. Appeals of these actions may be submitted in writing, addressed to the MBA Director and MBA Policy committee. The student may E-mail or drop off such appeals to the Office of MBA Student Services in Newark. The successful completion of such a program is a condition of the student's continued enrollment at Rutgers Business School.

Incomplete Coursework

If, for legitimate reasons, a student is unable to complete all the required coursework or examinations, a faculty member may choose to submit a grade of INC (incomplete). If the coursework is not completed, the INC is automatically changed to an F on February 1 for the summer trimester, June 1 for the fall trimester, and September 1 for the spring trimester. Justified reasons for the submission of the grade of INC might include illness requiring medical attention, personal emergency obligations claimed by the student and recognized as valid, recognized religious holiday(s), and severe inclement weather causing dangerous travel conditions. Students incurring more than two INC grades in the same trimester may be contacted by the scholastic standing committee. The committee reserves the right to place on probation any student who consistently fails to complete coursework on time, in which case that student will be permitted no future INC grades.

Grade Deficiency

A student may repeat a failed credit or not-for-credit course only once. Both grades will be used in computing the grade-point average. A second failure in that course will be grounds for the dismissal of the student from the program.

Make-up Classes

If you are on tuition waiver, you will be responsible for the cost of the bill for your make-up course.