RU-N4Success – Scheduling an Appointment – Procedures
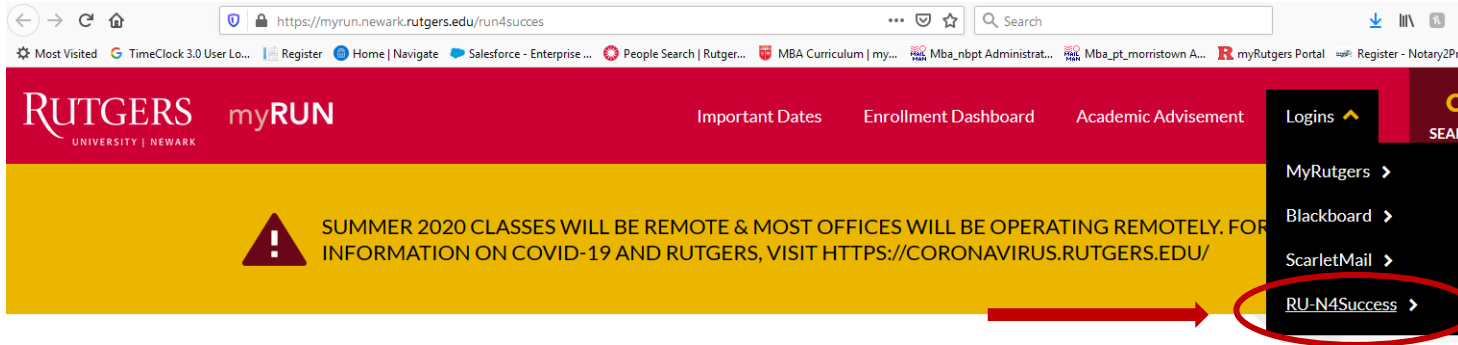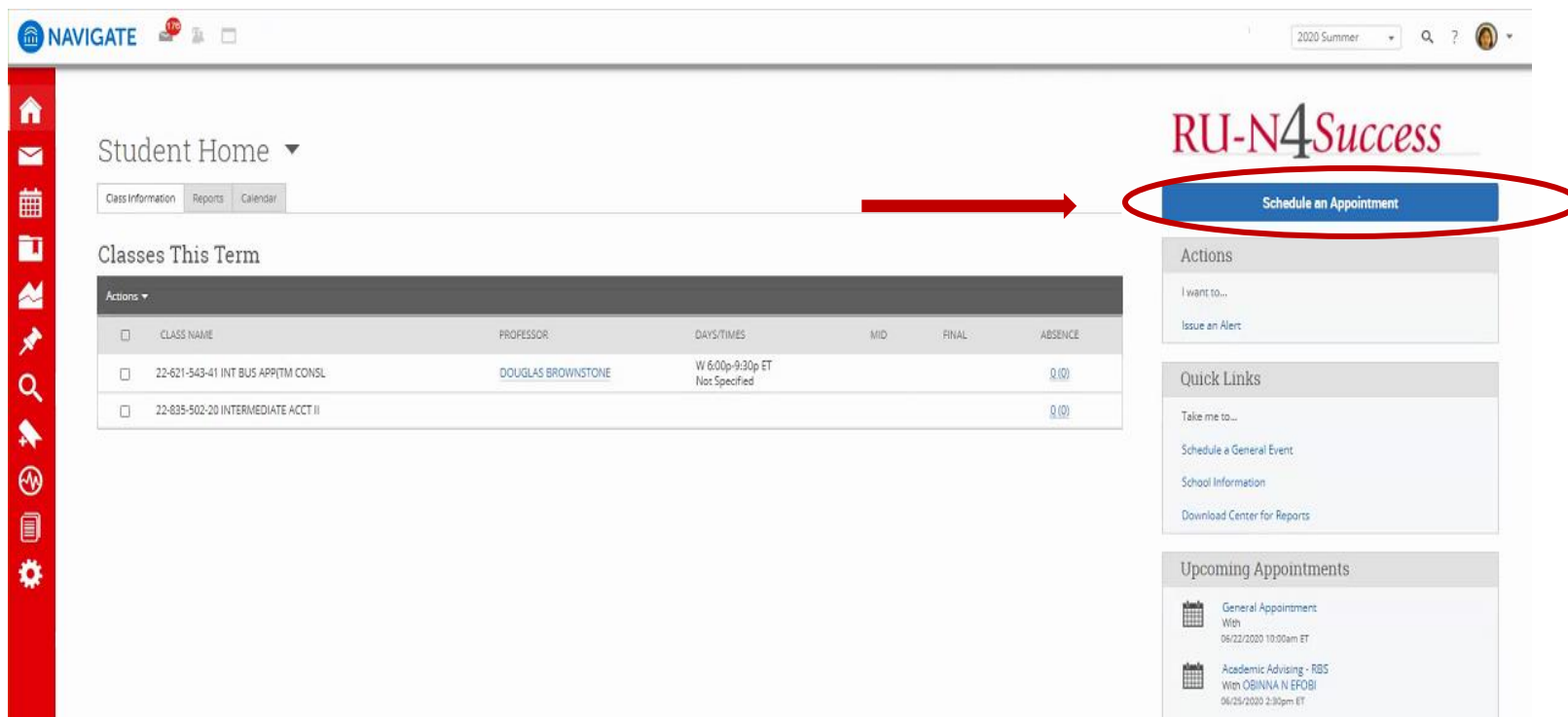
1. Login to RU-N4Success using your Netid and Password: https://myrun.newark.rutgers.edu/**run4**succes

2. Click on "Schedule an Appointment"

3. On the next screen, use the drop-down box to choose the "type of appointment" you would like to schedule.

RU-N4Success – Scheduling an Appointment – Procedures

4. Choose "Graduate Student Services" from the drop-down box.

5. "To help you find a time, please tell us why you'd like to see someone"→ Choose "RBS Graduate Advising – MBA"

RU-N4Success – Scheduling an Appointment – Procedures

6. From the "Choose from the following options and click Next" drop-down box, you will choose your program and your affiliate campus. For Example "**MBA (full-time) – Newark Advising** or Rutgers Business School- Newark depending on your declared campus selected during orientation with admissions.

7. Depending on what program and location, MBA students will choose one of three options. MBA (Part-time) - New Brunswick Advising, MBA (Part-time) - Newark Advising, or MBA (Full-time) - Advising.

8. Please choose the person you would like to meet with from the next drop-down box.

Please select the correct advisor:

Students in the Full-Time Day MBA Cohort: Marc Limata

RU-N4Success – Scheduling an Appointment – Procedures

9. The available days are highlighted in blue. Click on the blue options to see the available times. Once a time is chosen, click "Next"

10. An appointment will not be scheduled until you click the blue," Confirm Appointment" button.

RU-N4Success – Scheduling an Appointment – Procedures