Session 1: Monday, January 26, 2015

**Topic 1: Understanding Diversity in the Classroom**

This session will explore the many positive effects and benefits of a diverse student population, and will look at the means by which an instructor can enhance the educational experience of all students by leveraging this diversity to broaden the perspectives of the students. The need for the instructor to be sensitive to the diverse nature of the audience in order to maintain a positive learning environment will also be considered.

**Format:** Lecture/discussion

**Presenter:** Prof. Jerome Williams

Session 2: Monday, February 2, 2015

**Topic 1: Managing the Classroom**

This presentation will encompass such issues as instructor demeanor and appearance, attendance policy enforcement, syllabus preparation and other factors essential to fostering and maintaining a positive, disciplined learning environment.

**Format:** Lecture/Discussion

**Presenter:** Prof. Petra Christmann

**Topic 2: Case Teaching Methods**
Coverage will include an overview of case teaching methods, with an assessment of best practices for this method of teaching.

**Format:** Lecture/discussion

**Presenter:** Prof. Petra Christmann

**Session 3:** Monday, February 9, 2015

**Topic:** How to Teach and Manage Mega-Classes

This presentation will address the many challenges facing faculty who teach mega-sized classes. Topics will discussed include attendance issues, class management, student/teacher communication, examination conduct and control, and available classroom technologies.

**Format:** Lecture/Discussion

**Presenters:** Prof. Hussein Issa

**Session 4:** Monday, February 16, 2015

**Topic:** Understanding and Dealing with Harassment

This will be an overview of policies and procedures for dealing with various disruptions, including class disruptions, sexual harassment, threats, assaults, or other dangerous behaviors. The presentation will include information on how to recognize potentially dangerous behavior and propensities, and a discussion of the official University policy for dealing with potentially dangerous situations or students.

**Format:** Lecture/Discussion

**Presenters:** Chancellor G. Massenburg, Dr. Anice Thomas, Chief Huertas, RUPD

**Session 5:** Monday, February 23, 2015

**Topic:** Preparing Your Teaching Portfolio

This session is designed to assist the Ph.D. student in compiling a comprehensive, organized teaching portfolio. This will be a detailed presentation on the subject, with an overview of all facets of the process.

**Format:** Lecture/Discussion

**Presenters:** Dean Goncalo T. Filipe

**Session 6:** Monday, March 2, 2015
Topic: **What Do the Undergraduate Offices Do?**

The presentation will consist of an overview and a summary of the functions of the undergraduate offices, along with information on the numerous resources available to instructors through these offices.

**Format:** Lecture/Discussion

**Presenters:** Dean Martin Markowitz

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**Session 7:** Monday, March 9, 2015

**Topic 1: Developing Presentation Skills - Introduction**

This session will focus on the development of the skills necessary to present material in an interesting and understandable manner to insure effective communication of subject matter and ideas.

**Topic 2: Managing Student Conduct Issues**

This session will consist of a brief overview of issues related to cheating, plagiarism, and the student conduct and academic integrity provisions of University policy. It will include information about the procedure for reporting suspected academic integrity violations to the Office of Student Conduct and the adjudication process for those complaints.

**Format:** Lecture and discussion.

**Presenters:** Prof. Soos, Dean Filipe

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**Session 8:** Monday, March 23, 2015

**Room 1 WP 302**

**Topic: Developing Presentation Skills - Part 1**

This session will allow students to practice and demonstrate the skills necessary to present material in an interesting and understandable manner to insure effective communication of subject matter and ideas. During this session, students will present a mini-lecture to the class, either on a topic assigned by the instructors, or a chapter from the textbook from which the student will ultimately be expected to teach, or both. This presentation will be taped and critiqued by TEC staff and department chairs.

**Format:** Lecture, taping and discussion. **Evaluator:** TBA

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**Session 9:** Monday, March 30, 2015

**Room 1 WP 302**
Topic: **Developing Presentation Skills - Part 2**

This session will allow students to practice and demonstrate the skills necessary to present material in an interesting and understandable manner to insure effective communication of subject matter and ideas. During this session, students will present a mini-lecture to the class, either on a topic assigned by the instructors, or a chapter from the textbook from which the student will ultimately be expected to teach, or both. This presentation will be taped and critiqued by TEC staff and department chairs.

**Format:** Lecture, taping and discussion.

**Evaluators:** TBA

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Session 10: Monday, April 6, 2015

Room 1 WP 302

**Topic: Developing Presentation Skills - Part 3 (If required)**

This session will allow students to practice and demonstrate the skills necessary to present material in an interesting and understandable manner to insure effective communication of subject matter and ideas. During this session, students will present a mini-lecture to the class, either on a topic assigned by the instructors, or a chapter from the textbook from which the student will ultimately be expected to teach, or both. This presentation will be taped and critiqued by TEC staff and department chairs.

**Format:** Lecture, taping and discussion.

**Evaluator:** Prof. TBA

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Session 11: Monday, April 13, 2015

Room 1 WP 302

**Topic: Developing Presentation Skills - Part 4 (If required)**

This session will allow students to practice and demonstrate the skills necessary to present material in an interesting and understandable manner to insure effective communication of subject matter and ideas. During this session, students will present a mini-lecture to the class, either on a topic assigned by the instructors, or a chapter from the textbook from which the student will ultimately be expected to teach, or both. This presentation will be taped and critiqued by TEC staff and department chairs.

**Format:** Lecture, taping and discussion.

**Evaluators:** TBA