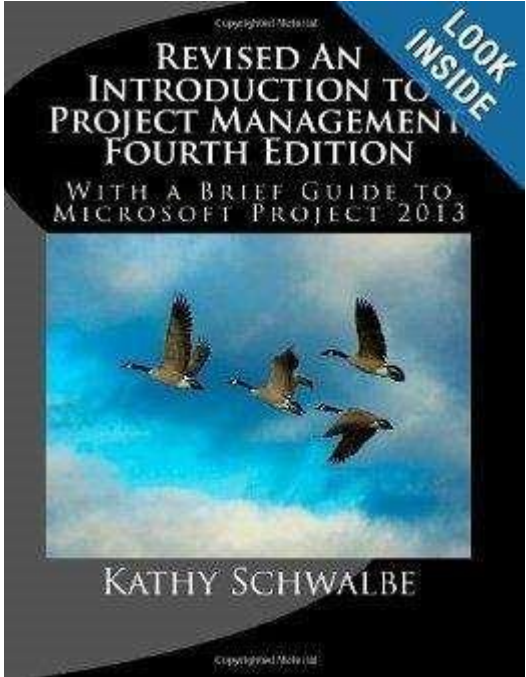


Supply Chain Management
Course Number: 22:799:691
Course Title: Project Management for the Fashion and Beauty Industries

COURSE INFORMATION

Check Canvas regularly for information including weather announcements.

COURSE MATERIALS

<p>Textbook</p> 	<p>An Introduction to Project Management, Fourth Edition.(4 geese on the cover)</p>	<p>Author: Kathy Schwalbe</p>
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LEARNING GOALS AND OBJECTIVES

Projects are the drivers that turn ideas into reality and make organizations better, stronger, and more competitive. In fact, the only way organizations can implement a strategy, develop new products, build a new infrastructure, or gain competitive advantage is through projects. With that in mind, the Introduction to Project Management course will have the following objectives:

- Present the basic concepts of project management together with an introduction to modern real-life project problems.
 - Understand the importance and strategic advantage of using the best practices on project management.
 - Upon completion of this course, students will understand the processes of initiating, planning, executing, monitoring/controlling, and closing a project.
 - Focus on practical exercises to help students to better understand the theory presented in class. This course will also cover Supply Chain project management but the concepts used will allow students to use their knowledge in any project and industry.
 - Allow students to develop a Project Plan draft in class.
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ATTENDANCE

Students are expected to attend all scheduled classes. In case of absence notify the instructor by e-mail. Students are responsible for timely submittal of all work assignments.

ACADEMIC INTEGRITY

I do NOT tolerate cheating. Students are responsible for understanding the RU Academic Integrity Policy <http://academicintegrity.rutgers.edu/>

I will strongly enforce this Policy and pursue *all* violations. On all examinations and assignments, students must sign the RU Honor Pledge, which states, “On my honor, I have neither received nor given any unauthorized assistance on this examination or assignment.” I will screen all written assignments through *SafeAssign* or *Turnitin*, plagiarism detection services that compare the work against a large database of past work. Don’t let cheating destroy your hard-earned opportunity to learn. See business.rutgers.edu/ai for more details.

HOMEWORK ASSIGNMENTS

Individual Assignment - One individual assignment will be given during the course.

Group Assignment - One group assignment will be given during the course. Each group will develop a project plan based on a case study.

ATTENDANCE, PARTICIPATION, AND CLASSROOM CONDUCT

- Expect me to attend all class sessions. I expect the same of you. If I am to be absent, my department chair or I will send you notice via email and Canvas as far in advance as possible. If you are to be absent, report your absence in advance at <https://sims.rutgers.edu/ssra/> and send me an email with full details and supporting documentation within 3 days of your absence.
- For weather emergencies, consult the campus home page. If the campus is open, class will be held.

- Expect me to arrive on time for each class session. I expect the same of you.
- Expect me to remain for the entirety of each class session. I expect the same of you.
- Expect me to prepare properly for each class session. I expect the same of you. Complete all background reading and assignments. You cannot learn if you are not prepared. The minimum expectation is that for each 3-hour class session, you have prepared by studying for at least the same amount of hours.
- Expect me to participate fully in each class session. I expect the same of you. Stay focused and involved. You cannot learn if you are not paying attention.
- Students are responsible for timely submittal of all work assignments.
- The use of cell phone or side conversations will not be allowed in class.

DEADLINE POLICY

Deadlines will not be extended (late submissions will not be graded) unless for serious reasons. In such cases, the student must notify the instructor 3 days before the deadline.

GRADING POLICY

Individual assignment	20%
Class participation	10%
Group assignment	20%
3 Quizzes	25%
Midterm Exam:	25%
There will not be a final exam	

COURSE SCHEDULE

DATE	TOPIC	ASSIGNMENT
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Week 1	Introduction to Project Management (Chapter 1)	Discussion and Exercises in class. Case study definition
Week 2	Initiating Projects (Chapter 3)	Discussion and Exercises in class. Explanation of group assignment
Week 3	Planning Projects: Project Integration, Scope, Time, and Cost Management (Chapter 4).	Discussion and Exercises in class. Case study. Quiz on chapter 1 and 3
Week 4	Planning Projects: Project Integration, Scope, Time, and Cost Management (Chapter 4).	Discussion and Exercises in class. Case study.
Week 5	Planning Projects: Project Quality, Human Resources, Communication, Risk, and Procurement Management (Chapter 5).	Discussion and Exercises in class. Case study.
Week 6	Planning Projects: Project Quality, Human Resources, Communication, Risk, and Procurement Management (Chapter 5).	Discussion and Exercises in class. Case study. Quiz on Chapter 4 and 5
Week 7	Executing Projects (Chapter 6 & 7)	Discussion and Exercises in class. Case study.
Week 8	Group Assignments. Project Selection. Cost Analysis (Chapter 2)	Discussion and Exercises in class. Case study. MIDTERM EXAM
	NO CLASS	
Week 9	Monitoring & Controlling Projects (Chapter 8)	Discussion and Exercises in class. Developing the group assignment in class.
Week 10	Closing Projects (Chapter9) Group Assignment	Discussion and Exercises in class. Developing the group assignment in class.
Week 11	Project Management Best Practices (Chapter 9). Each team works on their own Group Assignment At any location of their choice.	Students deliver individual assignment
Week 12	Students work on their Group Assignment	Developing the group assignment in class. Quiz on Chapter 8 and 9
Week 13	Students do final adjustments on Group Assignment	Presenting the group assignment in class
Week 14	Final Presentation of Group Assignment (panel evaluation)	Last Class

SUPPORT SERVICES

If you need accommodation for a *disability*, obtain a Letter of Accommodation from the Office of Disability Services. The Office of Disability Services at Rutgers, The State University of New Jersey,

provides student-centered and student-inclusive programming in compliance with the Americans with Disabilities Act of 1990, the Americans with Disabilities Act Amendments of 2008, Section 504 of the Rehabilitation Act of 1973, Section 508 of the Rehabilitation Act of 1998, and the New Jersey Law Against Discrimination. More information can be found at ods.rutgers.edu.

[Rutgers University-New Brunswick ODS phone (848)445-6800 or email dsoffice@echo.rutgers.edu]

[Rutgers University-Newark ODS phone (973)353-5375 or email ods@newark.rutgers.edu]

If you are ***pregnant***, the Office of Title IX and ADA Compliance is available to assist with any concerns or potential accommodations related to pregnancy.

[Rutgers University-New Brunswick Title IX Coordinator phone (848)932-8200 or email jackie.moran@rutgers.edu]

[Rutgers University-Newark Office of Title IX and ADA Compliance phone (973)353-1906 or email TitleIX@newark.rutgers.edu]

If you seek ***religious accommodations***, the Office of the Dean of Students is available to verify absences for religious observance, as needed.

[Rutgers University-New Brunswick Dean of Students phone (848)932-2300 or email deanofstudents@echo.rutgers.edu]

[Rutgers University-Newark Dean of Students phone (973)353-5063 or email DeanofStudents@newark.rutgers.edu]

If you have experienced any form of ***gender or sex-based discrimination or harassment***, including sexual assault, sexual harassment, relationship violence, or stalking, the Office for Violence Prevention and Victim Assistance provides help and support. More information can be found at <http://vpva.rutgers.edu/>.

[Rutgers University-New Brunswick incident report link: <http://studentconduct.rutgers.edu/concern/>. You may contact the Office for Violence Prevention and Victim Assistance at (848)932-1181]

[Rutgers University-Newark incident report link: https://cm.maxient.com/reportingform.php?RutgersUniv&layout_id=7 . You may also contact the Office of Title IX and ADA Compliance at (973)353-1906 or email at TitleIX@newark.rutgers.edu. If you wish to speak with a staff member who is confidential and does **not** have a reporting responsibility, you may contact the Office for Violence Prevention and Victim Assistance at (973)353-1918 or email run.vpva@rutgers.edu]

If students who have experienced a temporary condition or injury that is adversely affecting their ability to fully participate, you should submit a request via <https://temporaryconditions.rutgers.edu> .

If you are a military **veteran** or are on active military duty, you can obtain support through the Office of Veteran and Military Programs and Services. <http://veterans.rutgers.edu/>

If you are in need of **mental health** services, please use our readily available services.

[Rutgers University-Newark Counseling Center: <http://counseling.newark.rutgers.edu/>]

[Rutgers Counseling and Psychological Services–New Brunswick: <http://rhscaps.rutgers.edu/>]

If you are in need of **physical health** services, please use our readily available services.

[Rutgers Health Services – Newark: <http://health.newark.rutgers.edu/>]

[Rutgers Health Services – New Brunswick: <http://health.rutgers.edu/>]

If you are in need of **legal** services, please use our readily available services: <http://rusls.rutgers.edu/>

Students experiencing difficulty in courses due to **English as a second language (ESL)** should contact the Program in American Language Studies for supports.

[Rutgers–Newark: PALS@newark.rutgers.edu]

[Rutgers–New Brunswick: eslpals@english.rutgers.edu]

If you are in need of additional **academic assistance**, please use our readily available services.

[Rutgers University-Newark Learning Center: <http://www.ncas.rutgers.edu/rlc>

[Rutgers University-Newark Writing Center: <http://www.ncas.rutgers.edu/writingcenter>]

[Rutgers University-New Brunswick Learning Center: <https://rlc.rutgers.edu/>]

[Optional items that many faculty include:

- Students must sign, date, and return a statement declaring that they understand the RU Academic Integrity Policy.

- Students must sign, date, and return a statement declaring that they understand this syllabus.]